

# Lead Testing Kit Instructions

Once you receive your SLi Lead Testing Kit, verify the contents:

- 1) SLi's Informational Tri-fold
- 2) United States Environmental Protection Agency (EPA) Brochure on Lead
- 3) Chain-of Custody Form including instructions for kit use
- 4) A return shipping label

Instructions for completing a Chain-of-Custody Form:

1. **Unfold your Chain-of Custody Form.**
2. **Complete the Contact Information Section.**
3. **Check the appropriate Payment Method Box.** The kit that is being sent to you is FREE, but there is an analytical fee for each test. The analytical fee is \$25.00 per item submitted. Each kit can accommodate from 1 to 5 tests with an additional (6<sup>th</sup>) test FREE if ordering 5 tests.
  - a. Credit Card: SLi will call you when your items have been received and will ask for your Credit Card Information
  - b. Money Order – enclose with items
  - c. Check – enclose with items
4. **Label each item.** (*toy, cosmetic, jewelry, ceramic, etc*) that you are sending with a number (1, 2, 3...)
5. **After each number** (*entered in the section labeled SAMPLE ID*), **describe each item.**

Sample ID	Sample Description
1	Red painted train engine - toy
2	XXX brand lipstick – wine color
3	Wipe of lead paint – child's room #1

6. **Place each item in separate bags and place them in the original kit envelope.** (If your items are too large, you may send them in any other larger box of your choice.)
7. **Fold the Chain-of Custody Form and place it in the envelope.** (*Do NOT put it in the zip lock bags with your items.*)
8. **Tape the envelope securely.**
9. **Place the RETURN LABEL over the existing label.**
10. **Mail from your US Post Office.**

***Your LEAD TESTING KIT is now on its way to Schneider Laboratories***

Your results will be available in 10 business days and will be forwarded to you as you instructed by mail/email/fax. **Please Note:** Your items will not be returned.